

Central Park Picnic Use Application/Permit



OFFICE USE ONLY

Received by _____
 Date: _____
 Time: _____
 Permit #: _____

Central Park Large Group Sites: A ☐ B ☐ C ☐ D ☐
 Central Park Medium Group Sites: Lions 1 ☐ 2 ☐ Redwood 2 ☐ Brook 1 ☐ Kennedy ☐
 Central Park Small Group Sites: Redwood 1 ☐ Brook 2 ☐ Dock ☐ Playground _____
 Other Services/Sites: Central Park Open Space ☐
 (Reserved picnic sites require 1 person on site no later than 10:00 am)

Type of event: _____
 Use: Day and Date _____ Number of People: _____
 Start time: _____ AM ☐ PM ☐ End time: _____ AM ☐ PM ☐
 Will there be amplified music? Yes ☐ No ☐
 Will money exchange hands at event (donation, solicitation, collection, etc.)? Yes ☐ No ☐
 If yes, explain: _____
 Will signs or decorations be placed on City property for your event? Yes ☐ No ☐
 If yes, explain: _____
 Will other services be provided (caterer, performer, jump house, etc.)? Yes ☐ No ☐
 If yes, list company/contractor names: _____
 Will the public be invited to your event? Yes ☐ No ☐
 Will this event be advertised? Web Site ☐ Radio ☐ Flyers ☐ Other ☐ _____

Will alcohol be served? Yes ☐ No ☐
 I understand that I must provide adult supervision to prevent consumption of alcohol by minors.
 I intend to serve: Beer ☐ Wine ☐ Champagne ☐
 Describe serving method (cans, bottles, etc.) _____
 I will not charge or solicit donations for admission to the event, including the provision of alcohol.

I and/or my organization expressly certify that I and/or my organization will be responsible for any damage or loss sustained to the grounds, building, furnishings or equipment; or unusual clean-up required, as a result of my and/or my organization's occupancy of the facility. I and/or my organization expressly certify that I and/or my organization have read and agree to the Historic Park Facility Use Guidelines.

Name: _____ Organization: _____
 Address/City/State/Zip: _____

Home/Work Phone #: _____ Cell Phone #: _____
 E-mail address: _____ Fax #: _____
 Signature: _____ Today's date: _____

Client class: I II III IV V VI Approved ☐ Disapproved ☐
 Amount(s) paid: Fee(s) _____ Deposit(s) _____ Total _____
 Charge ☐ Check ☐ # _____ Cash ☐
 Remarks _____
 Permit processed by: _____ Date processed: _____ Permit #: _____